

PRIVACY STATEMENT CUSTOMER AND SUPPLIER ADMINISTRATION

PRIVACY DECLARATION

Collection and use of personal data from customers, suppliers and other contractors We would like to draw your attention to the fact that we will collect and use the personal data you provide to us because this is necessary to conclude and execute any agreement with you. This applies both to our (potential) customers and to parties from whom we purchase goods and / or services.

If you are a (potential) customer of ours, we use your data to be able to send you a quotation, to determine which specifications or wishes a particular item or service must meet, to be able to deliver goods or to be able to perform work for you. perform, invoice and communicate with you smoothly and efficiently about the implementation aspects of the agreement.

You are not obliged to provide us with your personal data. However, if you provide us with no or insufficient personal data, it is possible that we cannot perform the aforementioned activities.

Transfer to third parties In connection with the performance of a possible agreement with you, we may have to provide your personal data to parties that supply parts, materials and products to us or perform work on our behalf. We also use external server space for the storage of (parts of) our sales and purchasing administration, which includes your personal data. For that reason, your personal data is provided to our server space provider. We also use Microsoft Office and the associated storage options for e-mails and other files. Because we use a newsletter mailing service, your personal data will finally be passed on to the provider of this service.

Retention period of personal data If you have requested a quote from us but you have not become a customer of ours, we will delete your data no later than one year after our last contact.

Even if we have received an offer from you, but we have not become your customer, your personal data will be deleted no later than one year after our last contact. If you have become a customer of ours or we have become yours, we will keep your personal data for a period of seven years after the end of the financial year in which the agreement with you was fully performed. The seven-year period corresponds to the period within which we are obliged to keep our records for the tax authorities. After this period we will delete your personal data.

Your rights You have the right to ask us to view your own personal data. If there is reason to do so, you can also request us to supplement your personal data or to correct inaccuracies. You also have the right to request that your personal data be deleted or the use of your personal data restricted. You can also object to the collection and use of your data or submit a complaint to the Dutch Data Protection Authority. Finally, you can request us to obtain your personal data or transfer that data to another person. To exercise your rights, please contact: (Edwin Mellema, Meerweg 2, 9945 RC Wagenborgen, 0031 (0) 6 14916262 and info@krezzno.com). You can of course also contact us with questions or for more information about the collection and use of your personal data.

1 January, 2021